

# CERTPARK



## QUESTION & ANSWER



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**Exam** : **MO-200**

**Title** : Microsoft Excel (Excel and  
Excel 2019)

**Version** : DEMO

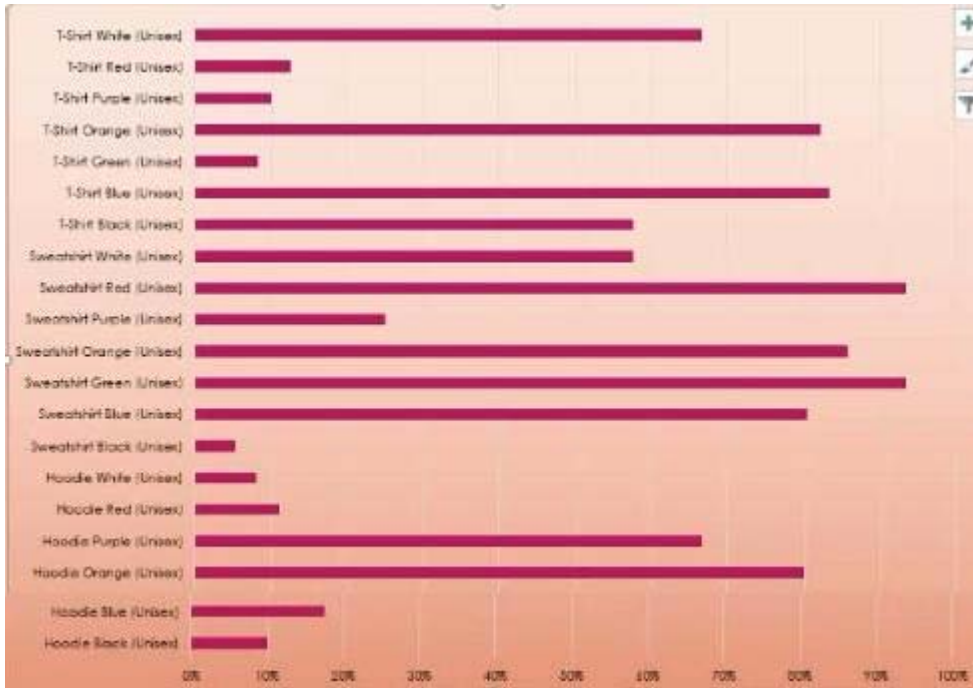
1.Topic 1, Clothing Orders

Case Study

Exhibit.

VanArsdel, Ltd.				
Product Quote				
Reference Number				
Customer Name				
Customer Email				
Customer Telephone				
SKU	Product Name	Quantity	Unit Price	Line Total
TGU	T-Shirt Green (Unisex)			\$ 240.00
HGU	Hoodie Green (Unisex)	10	\$ 24.00	\$ 2,400.00
TWU	T-Shirt White (Unisex)	100	\$ 24.00	\$ 2,400.00
		30	\$ 300.00	
				\$ 11,640.00
Subtotal				\$ 931.20
Tax				\$ 12,571.20
Total				

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	SKU	Product Name	Product Type	Color	In Stock	Max Inventory	Inventory Level %	Inventory Notice	Unit Cost	Unit Price	Tax	Price with Tax				
4	HRKU	Hoodie Black (Unisex)	Hoodie	Black	20	200	10%		\$ 15.00	\$ 30.00	\$	\$ 30.00				
5	HBU	Hoodie Blue (Unisex)	Hoodie	Blue	42	240	18%		\$ 15.00	\$ 30.00	\$	\$ 30.00				
6	HGU	Hoodie Green (Unisex)	Hoodie	Green	24	150	16%		\$ 15.00	\$ 30.00	\$	\$ 30.00				
7	HOU	Hoodie Orange (Unisex)	Hoodie	Orange	120	150	80%		\$ 15.00	\$ 30.00	\$	\$ 30.00				
8	HPU	Hoodie Purple (Unisex)	Hoodie	Purple	80	120	67%		\$ 15.00	\$ 30.00	\$	\$ 30.00				
9	HRU	Hoodie Red (Unisex)	Hoodie	Red	20	180	11%		\$ 15.00	\$ 30.00	\$	\$ 30.00				
10	HWU	Hoodie White (Unisex)	Hoodie	White	24	300	8%		\$ 15.00	\$ 30.00	\$	\$ 30.00				
11	SBKU	Sweatshirt Black (Unisex)	Sweatshirt	Black	21	400	5%		\$ 12.00	\$ 24.00	\$	\$ 24.00				
12	SBLU	Sweatshirt Blue (Unisex)	Sweatshirt	Blue	20	250	8%		\$ 12.00	\$ 24.00	\$	\$ 24.00				
13	SBU	Sweatshirt Black (Unisex)	Sweatshirt	Black	21	400	5%		\$ 12.00	\$ 24.00	\$	\$ 24.00				
14	SGU	Sweatshirt Green (Unisex)	Sweatshirt	Green	140	150	93%		\$ 12.00	\$ 24.00	\$	\$ 24.00				
15	SOU	Sweatshirt Orange (Unisex)	Sweatshirt	Orange	120	140	86%		\$ 12.00	\$ 24.00	\$	\$ 24.00				
16	SOU	Sweatshirt Orange (Unisex)	Sweatshirt	Orange	120	140	86%		\$ 12.00	\$ 24.00	\$	\$ 24.00				
17	SPU	Sweatshirt Purple (Unisex)	Sweatshirt	Purple	20	80	25%		\$ 12.00	\$ 24.00	\$	\$ 24.00				
18	SRLU	Sweatshirt Red (Unisex)	Sweatshirt	Red	140	150	93%		\$ 12.00	\$ 24.00	\$	\$ 24.00				
19	SWU	Sweatshirt White (Unisex)	Sweatshirt	White	230	400	58%		\$ 12.00	\$ 24.00	\$	\$ 24.00				
20	TBKU	T-Shirt Black (Unisex)	T-Shirt	Black	144	250	58%		\$ 4.35	\$ 8.70	\$	\$ 8.70				
21	TBLU	T-Shirt Blue (Unisex)	T-Shirt	Blue	250	300	83%		\$ 4.35	\$ 8.70	\$	\$ 8.70				
22	TGU	T-Shirt Green (Unisex)	T-Shirt	Green	24	290	8%		\$ 4.35	\$ 8.70	\$	\$ 8.70				
23	TGU	T-Shirt Green (Unisex)	T-Shirt	Green	24	290	8%		\$ 4.35	\$ 8.70	\$	\$ 8.70				
24	TOU	T-Shirt Orange (Unisex)	T-Shirt	Orange	115	140	82%		\$ 4.35	\$ 8.70	\$	\$ 8.70				
25	TGU	T-Shirt Green (Unisex)	T-Shirt	Green	24	290	8%		\$ 4.35	\$ 8.70	\$	\$ 8.70				
26	TOU	T-Shirt Orange (Unisex)	T-Shirt	Orange	115	140	82%		\$ 4.35	\$ 8.70	\$	\$ 8.70				
27	TPU	T-Shirt Purple (Unisex)	T-Shirt	Purple	25	250	10%		\$ 4.35	\$ 8.70	\$	\$ 8.70				
28	TRU	T-Shirt Red (Unisex)	T-Shirt	Red	50	400	13%		\$ 4.35	\$ 8.70	\$	\$ 8.70				
29	TWU	T-Shirt White (Unisex)	T-Shirt	White	300	450	67%		\$ 4.35	\$ 8.70	\$	\$ 8.70				



The image shows a large, vertical table with many columns and rows. The text is very small and dense, making it difficult to read. The table appears to be a list of IT exam topics or a reference table. The columns are separated by vertical lines, and the rows are separated by horizontal lines. The table is oriented vertically on the page.

**CORRECT TEXT**

On the "Prices" worksheet, in the "inventory Notice" column, use a function to display "Low" if the "inventory Level %" is below 15%. Otherwise, leave the "Inventory Notice" blank.

**Answer:**

=IF(inventory level<15%), "low", ""). Select and drag to apply to other rows

**2.CORRECT TEXT**

On the "Prices" worksheet, apply the Title style to cell A1.

**Answer:**

Home Tab/ Styles group/ cell styles

**3.CORRECT TEXT**

On the "Orders" worksheet, filter the table data to display only the orders from "Alpine SKI House."

**Answer:**

On the data tab, click filter. Display only alpine.

**4.CORRECT TEXT**

On the "Prices" worksheet, in the "Tax column, enter a formula that multiplies the value in the "Unit Price" column by cell L2.

**Answer:**

**5.CORRECT TEXT**

On the "Inventory" chart sheet, insert a chart title above the chart, at the top of the plot area. Display the percentage values as data labels to the right of each data bar.

**Answer:**

Click chart, press layout, click chart title and add it. Press add chart element, data labels, more detailed options, uncheck value and check percentage.